

APPROVED
VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
TELEPHONIC CONFERENCE
MEETING MINUTES

The Virginia Board of Long-Term Care Administrators convened a telephone conference for consideration of a Consent Order on Thursday, January 13, 2011 at 3:00 p.m.

MEMBERS PRESENT VIA TELEPHONE:

Ted LaNeave, NHA, Chair
Kathy Fletcher, MSN
Martha Hunt, ALFA

Tom Orsini, NHA
Bertha Simmons, NHA, ALFA

MEMBERS ABSENT:

Gracie Bowers, Citizen Member

DHP STAFF PRESENT:

Lisa R. Hahn, Executive Director
Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
Mykl Egan, Adjudication Specialist, Administrative Proceedings Division

MEMBERS FROM THE ATTORNEY GENERAL'S OFFICE PRESENT:

James Schliessmann, Assistant Attorney General, OAG
Amy Marschean, Senior Assistant Attorney General, OAG Board Counsel

MATTER SCHEDULED

Respondent: Colleen Seaman, NHA
License No: 1701-002197
Case Number: 121940

INTRODUCTION

Ms. Hahn opened the meeting by thanking everyone for their time and summarized the topic for consideration in today's telephone conference.

CALLED TO ORDER

Mr. LeNeave called the meeting to order at 3:08 p.m.

ROLL CALL

A roll call was taken with five (5) members of the Board participating, a quorum was established. Mr. LeNeave noted that due to the urgency of this matter and the inability for all Board members to assemble in person, we must hold this conference telephonically pursuant to 54.1-2400(13) of the Code of Virginia.

MEETING

Mr. Schliessmann explained what had been negotiated for this Consent Order and asked for the Board to accept the Consent Order as amended, deeming it a fair and equatable way to resolve this matter.

ACTION

Ms. Hunt moved that the Consent Order offered by the Commonwealth and Colleen Seaman be accepted as presented.

The motion was seconded by Ms. Simmons and carried unanimously.

This decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this full board conference call.

ADJOURNMENT

With no further business the meeting adjourned at 3:18 p.m.

Ted LeNeave, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date